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Create QTAC Account

- Applicants can create their QTAC accounts via qtac.edu.au/application-services.

Application Services

Check and change your application

- The applicant enters their personal email address and creates a password. The password must contain a capital letter, number, and special character.

- The Customer Declaration should be read, understood, and accepted to continue.

- If the applicant is a current Year 12 student, the optional consent should be read, understood, and the box must be ticked if they DO NOT consent.

- If the email address entered is correct, but this message appears, “The format of your email address is invalid”, the applicant should check to see if there are any spaces before or after the entered email address. Remove spaces and the login should be successful.
• The applicant will need to verify their email address by clicking the verification link sent to them by QTAC.
Create QTAC Application

- There are five sections in the Application:
  - My Details
  - Education and Experience
  - Course Preferences
  - Review Application
  - Submit Application

- Only one application can be lodged per admissions period.

- Applications from a previous admissions period cannot be transferred to the current admissions period.

- Applicants must lodge a new application for each admissions period.
Applicant Details

Should I apply to QTAC?

What is your citizenship status? Select One

Personal Details

Addresses

Contact Details

USI (Unique Student Identifier)

UCAT ANZ ID Number

English Language Proficiency

Allow Permission

EAS

Demographics

Elite Athlete Special Entry Scheme
CITIZENSHIP STATUS

- Based on the citizenship status selected, the applicant will be able to proceed to the next stage in the application.

- If their citizenship status indicates they are ineligible to complete an application through QTAC, they are advised to contact the institution.

PERSONAL DETAILS

- First name, middle name, family name, and date of birth are pre-populated from data entered in the Customer Account.

- **Mandatory fields:** Title, First Name, Family Name, Previous Name (if relevant), DOB, Gender.

- The applicant can also add a preferred name.
ADDRESS

- The address fields are prepopulated from data entered when creating a Customer Account and can be changed.

- The applicant must also enter their permanent residence postcode when permanent residence country is Australia.
USI

- Entering a USI is mandatory.
- If an applicant does not have a USI, they can register via usi.gov.au.
UCAT ANZ ID NUMBER

- If an applicant does not have a UCAT and/or it is not relevant to the program they wish to apply for, they can click Continue to proceed directly to the next section of the application.

ENGLISH LANGUAGE PROFICIENCY

- If NO is selected, another question will appear, “Have you undertaken senior secondary schooling or tertiary study for at least one year that was delivered in English?”

- If the applicant selects YES to the question, this message is displayed, and they can continue with the application.

- If NO is selected, another question will appear, “Have you undertaken an English language proficiency test in the last 2 years?”

- If YES is selected, this message is displayed, they will need to complete the Type of test, Year Last Taken, and Country to continue with the application.
• If YES is selected, this message is displayed, they will need to complete the mandatory fields (i.e. Title, Full Name, DOB, Relationship, Address) to continue with the application.
## Allow Permission

QTAC will not provide information about your Application to anyone except you or someone authorised to act on your behalf. Please be aware that the person given authorisation to act on your behalf:

- Must be 18 years or older.
- Will gain full access to the information in your QTAC Application and
- Will have the ability to make amendments such as change preferences or to respond to an offer.

* Do you wish to authorise another person to act on your behalf with respect to your QTAC Application?
  - [ ] Yes
  - [x] No

I authorise the following person to act on my behalf in all matters relating to my current Application:

<table>
<thead>
<tr>
<th><em>Title</em></th>
<th>Select One</th>
</tr>
</thead>
<tbody>
<tr>
<td><em>First Name</em></td>
<td></td>
</tr>
<tr>
<td><em>Middle Name</em></td>
<td></td>
</tr>
<tr>
<td><em>Family Name</em></td>
<td></td>
</tr>
<tr>
<td><em>Date Of Birth</em></td>
<td>d/d/M/yyyy</td>
</tr>
<tr>
<td><em>Relationship to Applicant</em></td>
<td>Select One</td>
</tr>
</tbody>
</table>

| *Address Country* | Australia |
| *Address* |  |
| *Suburb or Town, State or Territory and Postcode* | Enter suburb, town or postcode |

| Contact Phone Number |  |
| Mobile Number |  |
| Email Address |  |

[Back] [Continue »]
EDUCATIONAL ACCESS SCHEME (EAS)

EAE

Educational Access Scheme

Note: This scheme is optional. Scroll to the bottom and select Continue if you do not wish to apply. QTAC’s Educational Access Scheme (EAS) can help you if your study has been affected by circumstances beyond your control. Your information will be kept confidential and only used to assess your eligibility for EAS.

Why apply for EAS?
The Educational Access Scheme helps QTAC applicants whose recent study was impacted by financial or personal challenges. Find out more.

Who can apply
Anyone applying for tertiary study through QTAC can apply for EAS. You don’t have to be a year 12.

How to apply
First, check the eligibility and documentation guidelines. Then choose the category or categories you want to apply for below. We’ll send more information about the next steps when you finish your QTAC application.

Financial Hardship

Eligibility
You can apply in this category if you reside in Australia and are from a low-income background. You qualify if:
- You, your parent/guardian, or your partner receive the maximum rate of a means and asset tested Centrelink Income Support Payment.
- You participate in The Smith Family Learning for Life Program.
- Your gross household income is below an institution-determined threshold.

You do not qualify if:
- Your household earns gross income greater than $100,000.
- Your household holds assets or investments inconsistent with financial hardship.
- You fail to provide sufficient evidence of gross household income.

Electronic Verification with Centrelink
QTAC can electronically verify your Centrelink benefits if:
- You personally receive the maximum rate of a Centrelink income and asset tested benefit.

QTAC cannot electronically verify your Centrelink benefits if:
- You do not give us permission.
- A family member receives the maximum rate of an eligible Centrelink benefit, but you do not.
- Nobody in your household receives the maximum rate of an eligible Centrelink benefit.
- You receive a part benefit.
- If Family Tax Benefit is the only Centrelink benefit you receive, the Family Tax Benefit is not considered an eligible benefit as it is not asset tested.
- Legal documents or a solicitor’s letter.

Financial Hardship Supporting Documents
If we cannot verify electronically, you will need to supply QTAC with Financial Hardship supporting documents appropriate to your personal financial circumstances.

Financial Hardship for Business Owners and their Dependents
Business owners and their dependents must fully document their gross business income and expenses as well as individual income.
English Language Difficulties

Eligibility

To apply in this category you must:

- currently live in Australia
- be a current Year 12 or
- be completing an approved bridging/preparatory studies course
- have already completed Year 12 or bridging/preparatory studies and not have undertaken any study since

You can apply in this category if:

- you have studied in English for less than 6 years
- you have experienced profound difficulty studying in English.
- you are a recent migrant to Australia
- you are a refugee or asylum seeker

International students who have chosen to study in English in Australia are not eligible in this category.

Supporting Documents

All applicants must supply:

- a completed cover sheet including a personal statement
- a school statement completed by a school representative

Home Environment and Responsibilities

Eligibility

You can apply in this category if your home environment negatively impacted your most recent studies.

You can apply if you have experienced:

- Family conflict (significant dysfunction)
- Legal separation or divorce (self or parents)
- Substance abuse within your household
- Lack of stable housing
- Forced to be independent under the age of 16
- Abuse where you reside
- Assault where you reside
- Lack of support for education due to cultural demands
- Required to provide care for siblings in excess of normal domestic responsibilities
- Caring for a disabled or seriously ill family member or member of household
- Death or serious illness of a family member or member of household
- Home affected by a natural disaster or serious accident
- Home affected by drought
- In foster care or recently left foster care

Supporting Documents

QTAC requires:

- A completed cover sheet including a brief personal statement describing your circumstances
- At least one supporting document independently confirming your claim

Depending on your case, supporting documents could include:

- A statement completed by your education provider
- A letter from your General Practitioner
- Medical/Insurance reports
- A Death Certificate
- A letter from your psychologist or counsellor
- Legal documents or a solicitor’s letter
- Centrelink Documents
- A letter from a community organisation with knowledge of your situation
- A letter from the Department of Children, Youth Justice, and Multicultural Affairs
Personal Illness or Disability

Eligibility
You can apply in this category if you have experienced:

- A disability
- A long-term or recurrent medical or psychological condition
- A serious, short-term medical or psychological condition
- Learning difficulties

Supporting Documents
All applicants in the personal illness or disability category are required to supply:

- a completed cover sheet including a personal statement
- a patient statement completed by a registered health care professional
Current year 12s must also supply:

- a school statement completed by a school representative

School Environment

Eligibility
To apply in this category you must:

- be a current year 12 or
- be completing an approved bridging/preparatory studies course
- have already completed year 12 or bridging/preparatory studies and not have undertaken any study since

You can apply if you have experienced:

- Regional or remote schooling
- Travel time greater than 2 hours to school each day, as a round trip, from your home in a regional or remote area
- Significant peer conflict at school during your senior studies
- A natural disaster or serious accident that affected your school
- Death of a school peer
- Limited access to schooling before coming to Australia as a refugee
- One or more changes of school or school system in Years 11 and 12 with adverse impact
- Excessive change of teachers in one or more subjects during senior schooling (generally more than 3 teachers or 4 changes)
- Distance Education for one or more subjects during years 11 and 12 due to circumstances beyond your control
- Composite classes for one or more subjects during your senior schooling with adverse impact

Supporting Documents
All applicants must supply:

- a completed cover sheet including a personal statement
- a school statement completed by a school representative.
DEMOGRAPHICS

The Australian Federal Government requires this information to be collected for statistical purposes. It may be used by QTAC in the assessment of your Application if required.

*Country of Birth

*Year of arrival in Australia

*What language is spoken at your home?

*How many parents/guardians do you have?

[Radio buttons for options]

Continue »
ELITE ATHLETE

Elite Athlete Special Entry Scheme

If you are involved in demanding training or travelling as part of your commitments in an Australian Sports Commission (ASC) recognised sport and you are:

- a member of a national or international development squad or team,
- a member of a state team or individual competing in national or international level competitions, or
- a coach and/or referee at state, national or international level

You may be eligible for an Elite Athlete Scheme.

Please note that institutions offer schemes for elite athletes where you may receive an adjustment to your ATAR or selection rank for tertiary entrance and/or other study assistance.

The following institutions have specific programs for elite athletes:

- ACU – Find Out More
- CQU – Find Out More
- QUT – Find Out More
- ANU – Find Out More
- Griffith – Find Out More
- USQ – Find Out More
- JCU – Find Out More

If you participate in a non-ASC recognised sport you should contact the institution for more information about your eligibility.

*Are you an Elite Athlete?  
○ Yes  
○ No

Continue »

Education and Experience

Current Year 12 Secondary Education

*Will you complete Australian Year 12 secondary in 2022?  
○ Yes  
○ No

Continue »

Secondary Education

Qualifications

Defence and Emergency Services

Employment

Admissions Tests
CURRENT QUEENSLAND YEAR 12

<table>
<thead>
<tr>
<th>Current Year 12 Secondary Education</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>*Will you complete Australian Year 12 secondary in 2022?</td>
<td>Yes</td>
</tr>
<tr>
<td>*State</td>
<td>Select One</td>
</tr>
<tr>
<td>*Type Of Studies</td>
<td>Select One</td>
</tr>
<tr>
<td>*Student Number</td>
<td></td>
</tr>
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</table>

Secondary Education

<table>
<thead>
<tr>
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<th></th>
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<tr>
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<tr>
<td>*Type Of Studies</td>
<td>Select One</td>
</tr>
<tr>
<td>*LUI Number</td>
<td></td>
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</tbody>
</table>

Secondary Education

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<tr>
<th>Current Year 12 Secondary Education</th>
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<tr>
<td>*Will you complete Australian Year 12 secondary in 2022?</td>
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<tr>
<td>*State</td>
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</table>

Secondary Education

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<td>*Type Of Studies</td>
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<td>*LUI Number</td>
<td></td>
</tr>
</tbody>
</table>
CURRENT QUEENSLAND INTERNATIONAL BACCALAUREATE (IB)

- If the applicant is an IB Student, the IB Number should be entered in the Student Number section, which consists of 3 letters followed by 3 numbers (e.g. HYN455).

ADD OTHER SECONDARY EDUCATION

- If applicant selects YES then additional secondary education fields populate for entry, and the question will appear again.

  - The question must be answered before continuing with application.
QUALIFICATIONS

- This section can be completed by all applicants, including current Year 12.
- Applicants can enter qualifications for bridging, certificate, professional award, and tertiary study.

If more than one Qualification needs to be added, select YES when prompted, and a pop-up box will appear to enter the additional Qualification.
• If the institution name does not appear in the drop-down list, the applicant can select ‘Other Queensland Tertiary Institution’ and a field will appear where the institution name can be entered.

Course Preferences

• Courses can be added by using the search function, or by entering the QTAC course code.
### Search for Courses

<table>
<thead>
<tr>
<th>QTAC Code</th>
<th>Course Description</th>
<th>Institution</th>
<th>Start Month</th>
<th>Offer Round</th>
<th>Selection</th>
</tr>
</thead>
<tbody>
<tr>
<td>728402</td>
<td>Bachelor of Midwifery - full time</td>
<td>The University of Queensland, St Lucia Campus</td>
<td>February 2023</td>
<td>12 January 2023</td>
<td></td>
</tr>
</tbody>
</table>

### My Course Preferences

You must order your preferences correctly. Learn how to order your preferences.

<table>
<thead>
<tr>
<th>Pref</th>
<th>QTAC Code</th>
<th>Course Description</th>
<th>Institution</th>
<th>Start Month</th>
<th>Offer Round</th>
</tr>
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</table>

Continue >
### My Course Preferences

You must order your preferences correctly. [Learn how to order your preferences](#).

<table>
<thead>
<tr>
<th>Pref</th>
<th>QTAC Code</th>
<th>Course Description</th>
<th>Institution</th>
<th>Start Month</th>
<th>Offer Round</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>726402</td>
<td>Bachelor of Midwifery - full-time Fee: Commonwealth Supported Place</td>
<td>The University of Queensland, St Lucia Campus</td>
<td>February 2023</td>
<td>12 January 2023</td>
</tr>
<tr>
<td>2</td>
<td>729002</td>
<td>Bachelor of Health Sciences - full-time Fee: Commonwealth Supported Place</td>
<td>The University of Queensland, St Lucia Campus</td>
<td>February 2023</td>
<td>12 January 2023</td>
</tr>
<tr>
<td>3</td>
<td>016051</td>
<td>Bachelor of Nursing Science - full-time or part-time Fee: Commonwealth Supported Place</td>
<td>UQSC - University of the Sunshine Coast, Caboolture</td>
<td>February 2023</td>
<td>12 January 2023</td>
</tr>
<tr>
<td>4</td>
<td>013321</td>
<td>Bachelor of Health Science - full-time or part-time Fee: Commonwealth Supported Place</td>
<td>UQSC - University of the Sunshine Coast, Sunshine Coast</td>
<td>February 2023</td>
<td>12 January 2023</td>
</tr>
<tr>
<td>5</td>
<td>089571</td>
<td>Diploma of Health Care/Bachelor of Nursing - full-time or part-time Fee: Fee paying course</td>
<td>Griffith College, Gold Coast</td>
<td>February 2023</td>
<td>27 January 2023</td>
</tr>
<tr>
<td>6</td>
<td>555771</td>
<td>Diploma of Nursing - mixed-mode learning Fee: Partial Queensland Government subsidy Fee</td>
<td>TAFE Queensland - South Bank</td>
<td>April 2023</td>
<td>17 March 2023</td>
</tr>
</tbody>
</table>
Review Application

Review Course Application

<table>
<thead>
<tr>
<th>Pref</th>
<th>QTAC Code</th>
<th>Course Description</th>
<th>Institution</th>
<th>Start Month</th>
<th>Offer Round</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>728402</td>
<td>Bachelor of Midwifery - full-time</td>
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<td></td>
<td></td>
<td>Fee: Commonwealth Supported Place</td>
<td></td>
<td></td>
<td></td>
</tr>
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<td>729002</td>
<td>Bachelor of Health Sciences - full-time</td>
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<td>12 January 2023</td>
</tr>
<tr>
<td></td>
<td></td>
<td>or part-time</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Fee: Commonwealth Supported Place</td>
<td></td>
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</tr>
<tr>
<td>3</td>
<td>015601</td>
<td>Bachelor of Nursing Science - full-time</td>
<td>UniSC - University of the Sunshine Coast, Caboolture</td>
<td>February 2023</td>
<td>12 January 2023</td>
</tr>
<tr>
<td></td>
<td></td>
<td>or part-time</td>
<td></td>
<td></td>
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<tr>
<td></td>
<td></td>
<td>Fee: Commonwealth Supported Place</td>
<td></td>
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<td></td>
<td></td>
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</tr>
<tr>
<td></td>
<td></td>
<td>Fee: Commonwealth Supported Place</td>
<td></td>
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<tr>
<td>5</td>
<td>008671</td>
<td>Diploma of Health Care/Bachelor of Nursing - full-time or part-time</td>
<td>Griffith College, Gold Coast</td>
<td>February 2023</td>
<td>27 January 2023</td>
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<td></td>
<td></td>
<td>Fee: Fee paying course</td>
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<td>Diploma of Nursing - mixed mode learning</td>
<td>TAFE Queensland - South Bank</td>
<td>April 2023</td>
<td>17 March 2023</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Fee: Partial Queensland Government subsidy (SUB)</td>
<td></td>
<td></td>
<td></td>
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</tbody>
</table>

Confirm My Details

Confirm Education & Experience
### Personal Details

<table>
<thead>
<tr>
<th>Title</th>
<th>Miss</th>
</tr>
</thead>
<tbody>
<tr>
<td>First Name</td>
<td>XXXX</td>
</tr>
<tr>
<td>Family Name</td>
<td>XXXX</td>
</tr>
<tr>
<td>Previous First Name</td>
<td>XXXX</td>
</tr>
<tr>
<td>Previous Family Name</td>
<td>XXXXXX</td>
</tr>
<tr>
<td>Date of Birth</td>
<td>03/05/1991</td>
</tr>
<tr>
<td>Gender</td>
<td>Female</td>
</tr>
</tbody>
</table>
Confirm My Details

Following is a summary of your Application details. If all the details are correct then you can continue with your Application.

Should I apply to QTAC?

Citizenship Status: Australian Citizen

Personal Details

Title: Miss

First Name: XXXX

Family Name: XXXX

Previous First Name: XXXX

Previous Family Name: XXXXX

Date of Birth: 03/05/1991

Gender: Female

Addresses

Street Address: 123 Smith Street

Country: Australia

Suburb or Town: BRISBANE

State: QLD

Postcode: 4001

Postal Address Same as Residential Address: 

Permanent Residence Country: Australia

Permanent Residence Postcode: 4001
<table>
<thead>
<tr>
<th>Section</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Contact Details</strong></td>
<td></td>
</tr>
<tr>
<td>Mobile Phone Number</td>
<td>0400000000</td>
</tr>
<tr>
<td>Email Address</td>
<td><a href="mailto:XXXX@live.com.au">XXXX@live.com.au</a></td>
</tr>
<tr>
<td><strong>USI (Unique Student Identifier)</strong></td>
<td></td>
</tr>
<tr>
<td>USI</td>
<td>P82377A9HS</td>
</tr>
<tr>
<td><strong>UCAT ANZ ID Number</strong></td>
<td></td>
</tr>
<tr>
<td>UCAT</td>
<td></td>
</tr>
<tr>
<td><strong>English Language Proficiency</strong></td>
<td></td>
</tr>
<tr>
<td>Is English your first language?</td>
<td>No</td>
</tr>
<tr>
<td>Have you undertaken senior secondary schooling or tertiary study for at least one year that was delivered using English?</td>
<td>No</td>
</tr>
<tr>
<td>Have you undertaken an English language proficiency test in the last 2 years?</td>
<td>No</td>
</tr>
<tr>
<td>Are you sitting an English language proficiency test after submitting this application?</td>
<td>No</td>
</tr>
<tr>
<td><strong>Allow Permission</strong></td>
<td></td>
</tr>
<tr>
<td>Give permission to another person to contact</td>
<td>No</td>
</tr>
<tr>
<td>QTAC about your application</td>
<td></td>
</tr>
<tr>
<td><strong>Educational Access Scheme</strong></td>
<td></td>
</tr>
<tr>
<td>English Language Difficulties?</td>
<td>No</td>
</tr>
<tr>
<td>Financial Hardship?</td>
<td>No</td>
</tr>
<tr>
<td>Home Environment and Responsibilities?</td>
<td>No</td>
</tr>
<tr>
<td>Personal Illness or Disability?</td>
<td>No</td>
</tr>
<tr>
<td>School Environment?</td>
<td>No</td>
</tr>
</tbody>
</table>
### Demographics

- **Aboriginal**: No
- **Torres Strait Islander**: No
- **Maori and/or Pacifica**: No
- **Australian South Sea Islander**: No
- Are you the first person in your immediate family (father, mother, sisters, brothers and children) to attend university if offered a place? **No**
- Would you like information about accessing disability services at institutions? **Yes**

### Country of Birth
- **Country of Birth**: Australia

### Language Spoken at Home
- **Language Spoken at Home**: English

### Elite Athlete
- **How many parents/guardians do you have?**: 0
- **Are you an Elite Athlete?**: No

### Confirm Education & Experience
# Confirm Education & Experience

## Secondary Education
- **Will you complete or did you complete** No Australian Year 12 secondary in 2022?
- **Have you completed any other secondary** No education?

## Qualifications
- **Have you started and/or completed any** No qualifications?

## Defence and Emergency Services
- **Do you have any Defence and Emergency** No Services experience to include in your application?

## Employment
- **Do you have any employment to include in** No your application?

## Admissions Test
- **Do you wish to register for a SAT?** No
## Submit Application

### Confirm Education & Experience

<table>
<thead>
<tr>
<th>Section</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Secondary Education</td>
<td></td>
</tr>
<tr>
<td>Will you complete or did you complete Australian Year 12 secondary in 2022?</td>
<td>No</td>
</tr>
<tr>
<td>Have you completed any other secondary education?</td>
<td>No</td>
</tr>
<tr>
<td>Qualifications</td>
<td></td>
</tr>
<tr>
<td>Have you started and/or completed any qualifications?</td>
<td>No</td>
</tr>
<tr>
<td>Defence and Emergency Services</td>
<td></td>
</tr>
<tr>
<td>Do you have any Defence and Emergency Services experience to include in your application?</td>
<td>No</td>
</tr>
<tr>
<td>Employment</td>
<td></td>
</tr>
<tr>
<td>Do you have any employment to include in your application?</td>
<td>No</td>
</tr>
<tr>
<td>Admissions Test</td>
<td></td>
</tr>
<tr>
<td>Do you wish to register for a TAF?</td>
<td>No</td>
</tr>
</tbody>
</table>

### Submit Application

#### Payment

<table>
<thead>
<tr>
<th>Question</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>Do you have a voucher to redeem?</td>
<td>Yes</td>
<td>No</td>
</tr>
</tbody>
</table>

---

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### Payment

<table>
<thead>
<tr>
<th><strong>Do you have a voucher to redeem?</strong></th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fees Charged</td>
<td>Amount (incl. GST)</td>
<td></td>
</tr>
<tr>
<td>Application Fee</td>
<td>$79 00</td>
<td></td>
</tr>
<tr>
<td>Total Payment Due</td>
<td>$79 00</td>
<td></td>
</tr>
</tbody>
</table>

**Payment Method**
- Credit Card
- BPAY

*Card Number*

*CVV*

*Expiry Date*

« Back | Continue »
Application Lodged

- The confirmation of lodgement page is displayed differently for credit card and BPAY.
- If the applicant nominated that they would like information on disability support, the link is displayed on the lodgement page.
- If the applicant nominated that they would like to sit a Special Tertiary Admissions Test (STAT), the link is displayed on the lodgement page.