

**Details** (please print clearly)

Institution/School: \_\_\_\_\_

Campus: \_\_\_\_\_

Address: \_\_\_\_\_

Town/Suburb: \_\_\_\_\_ State: \_\_\_\_\_ Postcode: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Position/Title: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email for Voucher Numbers: \_\_\_\_\_

Email for Tax Invoice Receipt: \_\_\_\_\_

**Fees**

Fees and Validity	Cost	Quantity*	Total Cost
Prepayment voucher – from 4 August 2020 to 28 February 2021	\$45.00		

\*Please avoid ordering in excess\*

**Ordering Vouchers**

**Turnaround time:** Please allow 2 business days for processing and ensure your email address is legible so that your vouchers can be sent.

**Payment:** QTAC will email your prepayment vouchers to your nominated email once **full** payment has been received.

Please email this form together with payment details to [accounts@qtac.edu.au](mailto:accounts@qtac.edu.au)

**Invoicing:** Large prepayment voucher orders of 10 and above may be invoiced, orders under 10 vouchers, credit card is the preferred method of payment.

**Refund Policy**

[www.qtac.edu.au/about-us/policies](http://www.qtac.edu.au/about-us/policies)

**Important Dates**

Date range that prepayment vouchers are to be used	Vouchers deactivated
4 August 2020 to 28 February 2021	30 June 2021

**Payment Details**

**Credit Card**      MasterCard     Visa

Card No.   

Cardholder's Name ..... Expiry Date ...../..... CVV.....

Signature .....